

**LYNEHAM & BRADENSTOKE PARISH COUNCIL
DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON
TUESDAY 9th FEBRUARY 2010 AT BRADENSTOKE VILLAGE HALL**

Present: Cllr Lightowler (Chair), Cllr Potter, Cllr Jardine (Vice-Chair), Cllr T Webb, Cllr Jones, Cllr J Webb, Cllr D Turner, Cllr A Bucknell - Lyneham Ward for Wilts Council, Sqn Ldr Lynn Powell, Aileen Murphy - Parish Clerk, MOD PC J Brown, 7 members of the public.

1. Apologies for absence: Cllr Bunney, Cllr F Ball.

2. Minutes of the Council Meeting held on Tuesday 12th January 2010:
Minutes signed and agreed a true record of the meeting. Proposed by Cllr Jardine,
seconded by Cllr Potter. All were in agreement.

3. Declarations of Interest – in accordance with the Parish Council (Model Code of Conduct) Order 2001 and revised (Model Code of Conduct) Order 2007:

Cllr T Webb	Personal & Prejudicial	Play Area
Cllr Lightowler	Personal	Relationship to Clerk
Cllr T Webb	Personal	Pound Farm Planning
Cllr Jones	Personal	CCTV Installation

4. RAF Matters:

A question was received from Andy Humm regarding the upkeep of the estate prior to the departure of the RAF, Cllr Lightowler will draft a set of questions to review as a Council prior to discussion with Defence Estates. These will cover, 1) security presence 2) point of emergency contact 3) regard to use of buildings. Cllr Jardine asked of the effect on the precept, if military housing is left vacant? Properties could be sold off, depending on other military requirement in Wiltshire.

Definitive Maps are still outstanding - need to be resolved nationally, as land may be sold off to re-coup revenue nationally. Flying will finish in 2011, therefore dynamics of the area will change, Lyneham will not be used as a diversion airfield.

5. Police Matters:

No reports of anti social behaviour since start of year. Linking in to Battle of Bands competition to be held in April in Wootton Bassett.

6. Reports from Wiltshire Councillor:

Area Board looking at consultation with young people to identify what is missing from the area, and to get involved in what is happening.

NAAFI fencing will remain in situ until area re developed. Possibility of affordable housing, scout and guide hut may be moving onto school land.

Council teams are working hard to repair pot holes, from the recent snow.

Wiltshire Council looking at their current ease of access to the public, are opening hours correct?

Making web site more accurate and user friendly.

A conference is to be arranged for March-May to discuss Lyneham's future, to develop contingency plans and to get public input.

7. Public Question time:

War Memorial renovations to be completed in March, when weather improves. Ms Palmer asked if the plastic posts could be replaced with green oak posts and chain. (at no cost to the Parish Council) Proposed by Cllr Jones, seconded by Cllr Jardine, all were in favour to have the current posts replaced.

Mr White asked on the youth shelter for Bradenstoke, Cllr Lightowler advised that the necessary grant application form had to be completed by Mr White to start the discussion process, then a

meeting to be planned for the Easter holidays to ascertain what facilities would be desired and what the Parish could achieve. Date to be confirmed at the next meeting.

8. Matters arising from previous meeting:

Litter pick – Cllr Jones has agreed to manage, as Ms Hughes has resigned from the Parish Council. Ms Palmer will support in Bradenstoke, Mr Blundell will support in Lyneham. Wiltshire Council will provide the necessary equipment.

August holiday – Cllr Lightowler proposed that the Parish Council did not meet in August, unless there was a specific issue to discuss/resolve. Seconded by Cllr Jones, all agreed unanimously.

Vacancies – advertisement to be placed by Cllr Turner in the Gazette and Herald.

9. Lyneham Public Toilets:

Payment received from Wiltshire Council. Water bill – another statement of intent received Direct debit to be set up by Clerk.

10. Planning:

09/01625/FUL 60 The Green – Erection of detached garage and store

Planning Permitted:

09/02170/FUL Lillybrook Estates, erection of 4 garages.

10/00154/TPO 1 Herbert Ludlow Gardens = Fell 1 Beech tree

Planning Refused:

09/01956/FUL 84 Chippenham Road - refuse

11. Highway Matters and Transport:

a) Highway and Transport matters – Wiltshire Council/Mouchel Freight study circulated to be discussed at the March meeting.

b) Parish Steward visit – 22 and 23rd February.

c) Preston Lane request - Cllr Bunney response and proposal for yellow lines has been accepted by Wiltshire Council.

d) Traffic survey update – Cllrs Ball & Potter. Cllr Lightowler to contact Cllr Ball.

12. Play Area and Open Spaces (including Lyneham Green):

a) Play Area Updates inc Safety Inspections - Pound Close not completed by Cllr Lightowler. Aeropark and Bradenstoke completed, no major issues to report. Lisa Mitchell confirmed that funds have been made available by the RAF to provide play equipment in Melsome Road. Parish Council had committed to contribute £7,500. Proposed by Cllr J Webb, seconded by Cllr Webb, all were in favour. Lisa Mitchell also confirmed that the play area in Slessor Road may also have an upgrade at no cost to the Parish Council.

b) Play area strategy – meeting to be planned for the Easter holidays to ascertain what facilities would be desired and what the Parish could achieve. Date to be confirmed at the next meeting.

13. Allotments:

1 relet this month. 13 on waiting list. Cllr Lightowler to write to Mr Whitworth to advise that permission to put an opening from the play area has been declined, primarily due to the improved security since closing, it is not what the majority of allotment holders want, and Police concerns on access. Proposed by Cllr T Webb, seconded by Cllr Jardine, all were in favour.

14. Finance and Administration:

a) Accounts and Budget review - Bank balance HSBC Treasurer Account £3340.00
HSBC Savings Account £38000.00, Bank of Ireland Account £3907.62 as at 20 January.
VAT reclaim to end of 2009, £2358.94 awaiting approval and payment.

b) Payment of Invoices:

10001 Thames Water	Utility	£	112.55	£	£	120.87
--------------------	---------	---	--------	---	---	--------

8.32

10002 Colin Cowdry	Toilets	£	685.50	£	685.50
10003 A Murphy	Salary & Expenses	£	305.64	£	305.64

Payments proposed by Cllr Potter, seconded by Cllr Jardine. All were in agreement.

c) Grant applications – none received.

d) Correspondence received and to be actioned

Wiltshire Council – Grit bin identification

Wiltshire Voluntary Sector Assembly – advising flyer

Marshalls – Advertising flyer

Wiltshire Council – MCIP contact details

Wiltshire Council – Parish Steward visits for January cancelled

Your Wiltshire Magazine

Rospa – Play safety inspection booked

Wiltshire Wayfarer Magazine

Clerks and Councils 2010 supplier magazine

J Whitworth email re allotment gate

15. Councillor's Observations and Agenda Items for next meeting.

Cllr Turner asked for the contact details for Clarence 0800 23 23 23.

Cllr Potter stated that there is an excess of dead leaves on The Green, and it will damage the grass growth. Quote from K Iles to be ascertained.

16. Date of Next Meeting: Tuesday 9th March 2010 at 7.30pm – Lyneham Village Hall
Meeting closed at 20.45