

LYNEHAM & BRADENSTOKE PARISH COUNCIL

DRAFT MINUTES OF THE COUNCIL MEETING HELD ON TUESDAY 11th MARCH 2008 AT LYNEHAM VILLAGE HALL

Present: Cllr J Jardine (Vice-Chair), Cllr F Ball, Cllr D Turner, Cllr S Palmer, Cllr J Webb Cllr T Webb, Cllr P Lightowler, Cllr D Potter, Mark Edwards - Parish Clerk, Wing Commander DP Collinson, PC Brown, PC Porter & PCSO Singfield, Aileen Murphy, two members of the public.

1. Apologies for absence: Chairman Petch, Cllr Bunney, Cllr Bullock and District Councillors, Mrs Bucknell and Mrs Still.

2. Minutes: Council Meeting held on Tuesday 10th February 2008, were circulated, and signed. Aileen Murphy was welcomed as the Parish Clerk to replace Mark Edwards. Proposed by Cllr Jardine and seconded by Cllr T Webb.

3. Register of Interests under the Parish Councils (Model Code of Conduct order 2007):

Cllr Petch & Cllr Webb	Personal & Prejudicial	Play Area
Cllr Bullock, Cllr Palmer	Personal	Allotments
Cllr Petch	Personal	Village Green
Cllr Lightowler	Personal	Relationship to clerk

4. RAF Matters:

A) To welcome the RAF Representative

B) To receive questions on RAF Matters (including leased land)

1. Boundary Map currently unavailable, as National mapping exercise to be completed by Defence Estates. Any ownership queries can then be discussed.

2. Pintail Court ownership now ascertained. Going on open market in 2 months.

3. NAAFI Building will go on open market in Sept 2008. Station RC Padre has been withdrawn.

5. Receipt of Public Questions:

1. Cllr Palmer reported that a drainage cover at Bradenstoke Corner rotting, possibly dangerous, RAF to look at and make safe.

2. Police and Cllr Palmer reported that Fly tipping happening near Stables/Crash Gate A, could gates be repaired to prevent such occurrences, RAF to look at.

3. Request to have Bridleway at Goatacre cleared

4. Request to have Parish Steward clear vegetation on Public Footpath at Pintail Court.

5. Mr Humm offered to publish on website when Noisy Aircraft would be operating in the area. RAF to liaise directly.

6. Cllr Ball reported that Development Company which purchased land for housing on Preston Lane has gone into liquidation. Note: to keep a look at.

7. It was reported that fridges have been dumped on the car park at the Chip shop on Calne Road- Clerk to write letter to advise about removal and Disposal costs.

6. Police Matters:

A) To welcome the Police Representative

B) To receive questions on Police Matters

1. It was reported that there are currently two suspects in relation to graffiti in village. Damage to Bus shelters on A3102 is responsibility of WCC.

2. NAAFI glass recycling bins have been emptied onto car park area. Police have attended and cleaned up area. Clerk to write to Hills to request that bins are locked to prevent re occurrence.

3. Traffic 'Ring of steel' was successful in Feb, traffic speeds dropped in the village. There will be another operation later in the year.

4. Local retail outlets are supporting the crack down on under age drinking.

5. Bus stop panelling on Preston Lane has been vandalised again, T Blundell offered to remove damaged panels.

6. Cllr Potter asked if we could request for Parents to pay for clean up of graffiti ?

7. Matters arising from previous meeting: None reported.

8. Lyneham Public Toilets:

A) Update - there are no maintenance issues to be reported. Paperwork still to be finalised.

9. Planning:

A) Update on recent applications

08/00316/FUL 20 St Marys Close, Braden stoke - Erection of Front Porch - no comment

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10. Housing Needs Survey:

Cllr J Webb requested that this was reviewed at next meeting.

11. Highway Matters and Transport:

A) Bus Shelters (Slessor Road, Preston Lane) -The Parish Council thanked T Blundell for his help in repairing the Preston Lane Bus shelter

B) Seats

1. Quote of £250 for removal of old concrete and resitting bench at Bradenstoke. Proposed by Cllr J Jardine and seconded by Cllr J Webb.

2. Lyneham Green Memorial Bench, on going - maintenance

C) Maintenance Issues in Pound Close (including Ditch)- ongoing in respect of ownership & responsibility. Clerk to email Cllr Bucknell.

D) Other highway and Transport matters

1. Clack Hill finger post ongoing - Cllr J Webb

2. Missing 40 sign on Lyneham Banks to be reported to Clarence by A Humm

12. Play Area and Open Spaces (including Lyneham Green):

A) Lyneham Green - no update

B) Pound Close Play Area - Maintenance Issues - no update

C) Bradenstoke Play Area - Maintenance Issues - rubbish bins emptied weekly

D) Grass Cutting Contract and Issues - none reported

E) Pintail Court Project & Playing Field

1. Request for Ground work preparation by S Applen. Quote of £ 4245 +Vat (reclaimable) Clerk to write letter of authorisation for work to commence.

Proposed by Cllr Lightowler, seconded by Cllr Jardine.

2. Community First money not yet received.

3. Parish Council may have to place order for Play area, as National Lottery have requested a Legal agreement from Defence Estates.

4. Launch ideas request from Lisa Mitchell, Councillors to come up with ideas.

5. Bylaws - Cllr J Webb - ongoing.

It was agreed that the Parish Council were to specify opening and closing times at next meeting. It was noted that a new Bylaw would be required if the RAF left area, to cover open spaces at Slessor etc. A potential solution to this would be for Council to cover all present play areas owned by Defence Estates under RoSPA inspection, which would enable them to be covered by the Bylaw. Cllr J Webb to investigate this further with Lisa Mitchell. The Police have requested a No Drinking clause to be included in the bylaw, with an exemption to be made for Village Fetes etc, by written permission from the Parish Council. The Council to consider this when they consider opening/closing times.

13. Allotments:

A) Allotment agreements 2007-2008

1. All let and being worked, 2 outstanding payments, to be followed up by Cllr Palmer.

B) Maintenance Issues

1. Hedging may need maintenance in Autumn, and drainage to be looked at.
2. Pea grit may be required to fit piping. Allotment holders to complete works.

14. Finance and Administration:

A) Accounts and Budget Review- reviewed and agreed

B) Payment of Invoices- Toilets (687) Clerk (688) Hall hire (689) Mr Freshwater (690).

Bank contact details changed and letter of authorisation to be signed by signatories.

C) Correspondence received and following actions

1. WRVS grant request - Clerk to send letter regarding Council position.
2. NWDC Rough sleepers evaluation completed
3. Parish Steward dates noted - 28th & 29th April.
4. Letter from Clerk to be sent to Select Properties regarding 43 Webbs Court

D) Councils Own Website - deferred to a future meeting

15. Councillor's Observations and Agenda Items for next meeting:

1. Cllr Palmer identified that hedge cuttings are being left on public footpath - Clarence to be advised.
2. Bradenstoke lights still not repaired - Cllr Potter
3. Clack Hill hedgerow maintenance identified by Cllr J Webb - Cllr Potter to speak with owner
4. Cllr Palmer attended a Link good neighbour meeting - no follow up actions.
5. Bus stops on A3102 in need of cleaning
6. Cllr Jardine has identified a large puddle outside Dry cleaners, ditch blocked. Clarence to be notified prior to Parish Steward visit.

16. Date of Next Meeting: Tuesday 8th April 2008, at 7.15pm - Lyneham Village Hall