

**Minutes of a Meeting of the Lyneham & Bradenstoke Parish Council  
Held on Tuesday 9<sup>th</sup> October 2007 at 7.15pm at Lyneham Village Hall.**

Those Present: Cllr Petch (Chair), Cllr Mrs. Jardine (Vice Chair), Cllr Mrs. Turner, Cllr Potter, Cllr J Webb, Cllr T Webb, Cllr Bullock, Cllr Bunney, Cllr Ball, Cllr Lightowler, Cllr Miss Palmer (from Item 7), Mrs. Carol Southall & Ms P Bell (Community First until Item 7), Wing Commander Collinson (Until Item 5), M Edwards (Clerk), Police Representative and 5 members of the Public

10.07.1. **Apologies for Absence** were received from District Councillors Mrs. A. Bucknell and Mrs. S. Still.

10.07.2. **Minutes** of the meeting held on the 11<sup>th</sup> September 2007 having been circulated and read were approved and signed.

10.07.3. **Register of Interests** under the Parish Councils (Model Code of Conduct) Order 2001

Cllr Petch, Cllr Webb	Personal & Prejudicial	Play Area
Cllr Petch	Personal	Village Green
Cllr Bullock & Cllr Miss Palmer	Personal	Allotment Holders
Cllr Miss Palmer	Personal	Fundraises for Bradenstoke Village Hall

10.07.4. **RAF Matters** – Cllr Petch welcomed Wing Commander Collinson to the meeting, The Wing Commander reported that the RAF contractor was continuing to carry out works on the stream at Pintail Court. The former contractors hut at the rear of the Old NAAFI would be demolished shortly once the necessary risk assessments have taken place. The rubbish bin on Slessor Road Playing field will continue to be monitored to ensure that it is emptied as per the agreed schedule. The lights on the path to the Youth Shelter have been vandalised and would cost in the region of £3,000 to replace. It was noted with regret that these will be removed. The Thrift Shop will cease trading at the end of December as the site including the Catholic Church is being sold. A repatriation ceremony will take place on Wednesday the 10<sup>th</sup> of October.

Questions asked on the following RAF Matters (including leased land) included the access to the old NAAFI. The Wing Commander will request that the contractors secure the building. The future of the Catholic Church was also raised. The Wing Commander confirmed that the Church building was included in the sale and any purchaser would be required to provide access or re-provide the facility. Cllr Petch thanked the Wing Commander for attending the meeting.

10.07.5. **Receipt of Public Questions**

From	Question	Action
Mr. & Mrs. Pook	Was the proposed bench permitted? Under the Commons Act 2006 the laying of concrete is a restricted work.	The Parish Council will investigate this matter and report back to the November meeting,
Local Resident	The notice board by the Library is too high to read.	Cllr Bunney reported that the height was set at the request of the Vicar due its location on the corner of the wall.
Mr. Bussey	Confirmed that a copy of the Petition from Webbs Court/Pound Close has been given to Cllr Mrs. Turner	Noted.

**Questions for the Local Police**

From	Question	Action
Cllr Mrs. Jardine	Asked that speed enforcement could be taken within the village.	Would be added to the Road Policing Units list.
	Damage to Parish Council notice board at Bradenstoke	Will be investigated.
Cllr Ball	Complaints received about youths in the Preston Lane open space.	Is being monitored.
Cllr Potter	Asked which Policeman gave	This matter is being discussed

	permission for the use of the Pill Box on Baileys Hill/Farthing Lane.	with the RAF with a view to sealing of the box.
Village Resident	Problems with large vehicles being unable to turn around on the Preston Lane/Calne Road Mini roundabout.	It was agreed that the Parish Council should write to the Highways department to request a sign stating No U Turns.

10.07.6. Cllr Petch **Welcomed to Mrs. Carol Southall & Ms Penny Bell - Rural Housing Enablement Team** to the meeting. Mrs. Southall outlined the work of the Rural Enablement Service. The service is independent of Housing Associations and is run by Community First and seeks to identify local housing needs within the district and bring forward sites for development. The last survey carried out by North Wilts DC had identified a need for affordable housing in the Lyneham & Bradenstoke parish. A new survey is due to be sent out by North Wilts DC to all households to establish the current extent of housing need. Anyone who does not live in Lyneham, due to the lack of affordable housing, but who would wish to come is also asked to request a survey form.

Discussions included the status of exception sites, the proposal for 12 homes by Westlea at Pound Close and the local feeling against it, the rent at which properties would be let and eligibility of Service people in applying for any homes. Further discussion took place over the lack of affordable housing in the event of the RAF withdrawing and Married Quarters being sold. It was confirmed that the Planning Authority would require evidence of housing need before it would grant any exception site status. Eligibility for any new homes on an exception site would have to prove local connection rather than the normal housing allocation points. It was unlikely that due to funding shortfalls that more than one development in Lyneham would take place.

Cllr Petch thanked Mrs. Southall and Ms Bell for attending the meeting and looked forward to receiving an update when the survey is completed.

10.07.7. **Matters Arising from previous meeting** not contained elsewhere on the Agenda  
a. **Casual Vacancy & Co-option** - Miss S Palmer, the only applicant for the casual vacancy was proposed by Cllr Petch. Cllr Miss Palmer joined the meeting.

10.07.8. **Lyneham Public Toilets**

a. **Update** – The legal agreement is being reviewed. It was proposed by Cllr Mrs. Jardine and Seconded by Cllr J Webb that the revenue grant be taken on 3 years decreasing to zero over a further 10 years. The electric meter has been read and is below the estimated figure taken over from North Wiltshire DC.

10.07.9. **Planning**

a. Latest Planning Application

<a href="#">07/02470/OUT</a>	Land at Preston Lane / Argosy Road, Lyneham, Wiltshire, SN15 4AP	Erection of One Detached Dwelling - (Outline).	No Comments or objections
<b>Dated</b> 12/09/2007			

**The following applications have been approved:** 07/00772/FUL Brookside Cottage Preston – Agricultural Building, 07/02004/LBC – Thickthorn Farmhouse, Preston – Single Storey Extension, 07/02161/FUL – 2 Lancaster Square – Extensions, 07/02140/FUL – 35 Bakersfield – Extension and 07/02085/FUL – 9 Elm Close – Extension.

**The following application has been refused** – 07/02184/FUL – Land adjacent 55 Bradenstoke – Erection of Dwelling.

10.07.10. **Highway Matters and Transport**

a. Bus Shelters (Lillybrook, Slessor Road, Preston Lane) – The Bus Shelter at Lillybrook is due for delivery during the first week of November. The Police have supplied details of the address of the person responsible for damaging the Slessor Road Bus Shelter.

b. **Seats** – No further work will be carried out for the Stanley Taylor Memorial Bench pending the outcome of the investigations relating to the Village Green

- c. **Maintenance Issues** in Pound Close (including ditch) – North Wilts DC have confirmed that the Pound Close litter bin is emptied on a fortnightly cycle. No further progress has been noticed on the ditch.
- d. **Other highway and transport matters** – A list of outstanding issues will be supplied to the Parish Steward. The next scheduled visit is on the 22<sup>nd</sup> and 23<sup>rd</sup> of October.
- 10.07.11. **Play Area & Open Spaces (including Lyneham Green)**
- a. **Pound Close Play Area** (Fencing & Maintenance Issues) – The fencing has been replaced and an invoice received for the work. A letter of complaint has been received from Mrs. Bain about the impact of the new fence. The matter was discussed and agreed that the Clerk write back stating the need for the new improved security fence and the matter raised would be re-considered in the spring once the fence had time to weather through the winter,
- b. **Bradenstoke Play Area** (Maintenance Issues) – No matters were reported.
- c. Rospa Safety Inspection – The report is expected and will be considered at the November meeting.
- d. **Grass Cutting Contract and Issues** – The Council owned verge in front of Church Farm Mews will be added to the contract.
- e. **Pintail Court Project.** Cllr Lightowler confirmed that the Landfill Tax Credit application is due to be submitted this week. A declaration of support for future maintenance is required and a draft letter circulated. It was agreed that the Clerk check with North Wilts DC's Solicitor before signing by the Chair.
- 10.07.12. **Allotments**
- a. **Allotment agreements 2007-2008** will be sent out shortly. A number of requests have been received as to their position on the waiting list or to be added to the list.
- b. **Maintenance Issues.** Cllr Miss Palmer reported a request by a resident of Church Park to cut the boundary hedge. No objection was raised to this subject to all cuttings to be cleared from site.
- 10.07.13. **Finance and Administration**
- a. **Accounts & Budget Review** – a review of the 2007-2008 accounts and budget took place. It was agreed to convene a Budget meeting prior to the November meeting starting at 6pm. The 2006-2007 Annual Return has been completed and received from Mazars.
- b. **Payment of Invoices** – The following payments were approved and cheques signed by Cllr Potter and Cllr Petch – Envisage (Grass Cutting) 741.61 (659), Wyatt & Sons (Play Area Fencing) £8111.32 (660), Colin Cowdry £685.50 (661), Powergen (662) Awaiting revised bill, Clerk £353.47 (663), Lyneham Village Hall – Hire £13.50 (664), Mazars £358.38 (665)
- c. **Correspondence received** – The following list was reviewed and actions agreed.

15 <sup>th</sup> Sept – WCC	Parish Steward Visits	To note dates of 23/24 <sup>th</sup> October, 20/21 <sup>st</sup> Nov, 17 <sup>th</sup> & 19 <sup>th</sup> Dec. Steward is Adam Winslow
WCC	Big Lottery Playful Ideas Programme	Forwarded to Cllr Lightowler for action.
Defra	Ways to Tackle Climate Change	Forwarded to Cllr J Webb to review
Swindon & Marlborough NHS Trust	NHS Foundation Trust Consultation	Forwarded to Cllr Mrs Jardine to reply.
Standards Board	Town & Parish Standard	Noted
Mr & Mrs Hughes	Bradenstoke Youth Shelter	Noted – Letter to be sent
Lynehamvillage.com	Areas of concern	To be added to Parish Stewards List.
Miss Palmer	Application for co-option	Considered at Item 7(a)
NWDC	Changes to Allocations System – Consultation on Choice Based Lettings – new way of allocating social housing.	Volunteer requested.
Wiltshire & Swindon Infrastructure Consortium	Developing an New Strategy for Wiltshire	Focus Group meeting has passed.

WCC	Road Closure Notices	Nearest is at Draycot Bends (B4069) 15 <sup>th</sup> & 16 <sup>th</sup> October – Night time closures
The Pound Arts Trust Limited	Pound Launch Season events list	To Note
WCC	Wiltshire News	To Note – Budget Consultation Meetings on the 1 <sup>st</sup> November

d. **Items for consideration in 2008-2009 Budget** are requested. The Application from Bradenstoke Village Hall was circulated.

e. **Council's Own Website** – Cllr Lightowler reported that use of the Community Web will not progress. An alternative will be submitted to a future meeting.

10.07.14. **Councillors' Observations** and items for the next meeting.

Cllr J Webb had been asked by a local resident about markings for the Bus Turning area by St Mary's Church – As this is not WCC land Highways would not be able to provide lines. It was agreed to ask the resident to monitor the number of occasions when this is a problem.

Cllr Mrs. Turner attended the Dauntsey Vale Transport Group meeting.

Cllr Lightowler – asked about progress with the use of the Green by Piggies – It was noted that part of the area belongs to Persimmon.

Cllr Petch read out a message received from Mrs. Sue Copp thanking the Parish Council for the card and gift voucher.

10.07.15. **Date of Next Meeting: Tuesday 13<sup>th</sup> November 2007 at 7.15pm at Bradenstoke Village Hall.** (A Budget meeting will take place at 6pm prior to the meeting)

**Meeting Closed at 9.35pm**