

**Minutes of a Meeting of Lyneham & Bradenstoke Parish Council  
Held on Tuesday 13<sup>th</sup> November 2007 at 7.15pm at Bradenstoke Village Hall.**

Those Present: Cllr Petch (Chair), Cllr Mrs. Turner, Cllr Mrs. Jardine, Cllr J Webb, Cllr Bunney, Cllr Bullock, Cllr Miss Palmer, Cllr Potter, Cllr T Webb, Cllr Lightowler, Squadron Leader Rea (to Item 4), Miss L Mitchell, District Councillors Mrs. S Still and Mrs. A Bucknell, PC Jarra Brown & Colleague, M Edwards (Clerk) and three members of the Public.

11.07.1. **Apologies for Absence:** Cllr Ball

11.07.2. **Minutes** of the meeting held on the 9<sup>th</sup> October 2007 having been circulated were approved and signed.

11.07.3. **Register of Interests** under the Parish Councils (Model Code of Conduct) Order 2007

Cllr Petch, Cllr Webb	Personal & Prejudicial	Play Area
Cllr Bullock, Cllr Miss Palmer	Personal	Allotments
Cllr Petch	Personal	Village Green
Cllr Miss Palmer	Personal	Fundraises for Village Hall

11.07.4. **RAF Matters**

a. **Cllr Petch welcomed Squadron Leader to the meeting.** Squadron Leader Rea gave the following reports: Sale of the Pintail Court field. Two individuals have come forward claiming to be the successors to the original owner. These details are being checked. The former NAAFI is being made safe and The Thrift Shop will close on the 22<sup>nd</sup> of December. The path lights leading to the Slessor Road Youth Shelter have been repaired. A repatriation ceremony will take place on Friday 16<sup>th</sup> of November.

b. **To receive questions on RAF Matters** (including leased land)

From	Question	Action
Mr. Humm	Who is responsible for maintenance along the A3102 from the main gate to C side gate.	Squadron Leader Rea stated that the land was not on their maintenance schedule records. Further investigation was agreed and supply of additional information requested.
Mr. Humm	Works to secure the former NAAFI would the asbestos be removed.	Squadron Leader Rea confirmed that works would be carried out to contain the asbestos
PC Jarra Brown	Wished to thank the RAF (AF MT Section) for their involvement in the recent Road Safety Awareness session held at the School.  Wished to thank the contractors for cutting back the hedge by the RAF Main Gates to allow better visibility of the Zebra Crossing.	Squadron Leader Rea noted the vote of thanks (Clerk was actioned to write to Group Captain Paul Atherton)

11.07.5. **Receipt of Public Questions**

From	Question	Action
Mr. Bussey	Was a Planning Application imminent for the Pound Close affordable housing site?  Mr. Bussey also repeated his concerns about the proposed development.	Cllr Mrs. Bucknell reported that this was due to be submitted by Westlea before the end of November.
	The state of the ground behind the Pound Close bungalows was again raised.	Cllr Bucknell would follow up this matter with Westlea.  The Clerk was asked to raise the problem of Rats in this ditch with the Environmental Health team at North Wilts DC.
Mr. Humm	State of the Village – gulleys, hedges, obscured signs.	Has been reported to the Parish Steward.

**11.07.6. Police Matters**

a. **To welcome the Police Representative** - Cllr Petch welcomed PC Jarra Brown and his colleague to the meeting. PC Brown reported additional policing over the Halloween period had proved successful. Two shoplifters were apprehended, PC Brown also thanked the RAF for assisting in Operation Commercial which saw 60 commercial vehicles stopped and checked. A number of problems with speeding vehicles, cars parked on pavements and at school times were also discussed.

b. **To receive questions on Police Matters**

From	Question	Action
Cllr Bunney and Cllr Lightowler	Raised the issues of speeding and speed enforcement in the village. Subjects discussed included a 5 day speed enforcement blitz, sites for the speed enforcement and interactive signs.	PC Brown would raise these matters.
Cllr Potter	Reported that the entrances to the Pill Box off Farthing Lane have been sealed	This was noted
Mr. Humm	Reported problems with damaged trees in the Victoria Drive area,	The issue was noted.

11.07.7. **Matters Arising from previous meeting** not contained elsewhere on the Agenda - No matters were reported.

11.07.8. **Lyneham Public Toilets**

a. The Legal Agreement has been reviewed by Gough Solicitors and the list of issues raised were circulated. It was agreed to forward these to the Legal Team at North Wilts DC for consideration. Cllr J Webb suggested that any future loft insulation of the toilets meets the latest guidance.

11.07.9. **Planning**

a. **Update on current Planning Applications**

<a href="#">07/02839/FUL</a> <b>Dated</b> 23/10/2007	1 HOCKETTS CLOSE, LYNEHAM, CHIPPENHAM, SN15 4QX	Erect Detached Garage	No comments or objections.
<a href="#">07/02707/FUL</a> <b>Dated</b> 10/10/2007	20 ST MARYS CLOSE, BRADENSTOKE, LYNEHAM, CHIPPENHAM, SN15 4ET	Erection of Two Storey Side Extension With Attached Garage and Dormers In Roof Space	To be considered by the Bradenstoke Planning representatives

b. **Update on recent Planning Applications.**

<a href="#">07/02470/OUT</a> <b>Dated</b> 12/09/2007	Land at Preston Lane / Argosy Road, Lyneham, Wiltshire, SN15 4AP	Erection of One Detached Dwelling - (Outline).	Withdrawn
<a href="#">07/00772/FUL</a> <b>Dated</b> 24/08/2007	Brookside Cottage, 3 Preston, Chippenham, Wiltshire, SN15 4DX	Erection of Agricultural Building (To Replace Existing Timber Tool Shed)	Permission

c: **Other Planning matters** -Cllr Bucknell updated the meeting on the changes to the Planning System which currently requires a contribution from any new house built towards affordable and Open. It is likely that North Wilts DC will change the rules to move the threshold to more than one dwelling.

Cllr Lightowler asked about whether this applied to the new Vicarage. Cllr Bucknell agreed to investigate the matter (Subsequent post meeting update – The Planning Application was submitted prior to new Local Plan being adopted and coming into force.)

11.07.10. **Highway Matters and Transport**

a. **Bus Shelters - Lillybrook** – the delivery of the new shelter is expected by the end of November. Slessor Road, Melsome Road and Preston Lane will be repaired once the Lillybrook Shelter is installed. Cllr Bullock agreed to source steel panels to replace the

panels in the shelter by St Mary's Close. The spare panels would then be used to replace others elsewhere.

b. **Seats** – A discussion took place about the Stanley Taylor Memorial Bench and the objection received about its location. A discussion took place it was noted that the bench is a memorial to Mr. Stanley Taylor and the location was chosen as this is in a position in which he passed on his way to and from work and will be seen by his widow. The location meets with the approval of Mrs. Taylor and was made in July/August 2006.

The Parish Council also considered the advice provided by DEFRA which states that under Section 38 of the Commons Act 2006 the placing of a bench is classed as minor works which does not need permission. It was proposed by Cllr Bunney that the seat is located as agreed. The matter was put to the vote with 8 votes in favour with 1 abstention. The Clerk was asked to notify Mr. & Mrs. Pook of the decision.

c. **Other highway and transport matters.** It was noted that repairs had been carried out to the pavement from the White Hart Roundabout. Wiltshire County Council have confirmed that they have no budget for pavement resurfacing and can only make repairs which fall within the criteria for attention. Cllr Bunney raised concerns about the lighting on the zebra crossing by the RAF Main Gate. Cllr Mrs. Bucknell agreed to raise the matter.

#### 11.07.11. **Play Area & Open Spaces (including Lyneham Green)**

a. **Lyneham Green** – Emails received from Mr. Wright and on behalf of the Lyneham Village Hall. The issues raised were discussed and the following actions agreed.

ii) The Parish Council does not agree with the statements made by Mr. Wright about the Village Hall Car Park. It is not and was never the intention to suggest that the Parking area should be removed.

ii) In relation to Land ownership the Land Registry Documents clearly includes the land on which the car park is situated as being part of that purchased by the Parish Council in 2006.

iii) In relation to the extent of the Village Green the land which forms part of the Common Land registration includes the Village Hall Car Park.

iv) In relation to the alleged encroachment of The Green by the proposed bench this has been dealt with under Item 10b.

v) In relation to the alleged encroachment by the planting of bushes on The Green has been extensively discussed at previous meetings.

The Clerk was asked to contact Mr. Wright and explain the above responses.

b. **Pound Close Play Area (Maintenance Issues)** – The RoSPA report was circulated and discussed. Cllr Petch agreed to investigate any urgent matters.

c. **Bradenstoke Play Area (Maintenance Issues)** – The RoSPA report was circulated. It was agreed to seek quotes for the clearance of the ditch alongside the playing field and for cutting/laying the hedge opposite the entrance to Bungalow Park.

d. **Grass Cutting Contract and Issues.** No matters were reported.

e. **Pintail Court Project.** Cllr Lightowler and Miss L Mitchell updated the meeting on the current position of the Lottery and Landfill Tax Credit Grant Applications. Cllr Lightowler proposed and Cllr Mrs. Jardine seconded that the Parish Council set aside £10,000 towards the project and as previously reported is the lead on the project, will own the equipment and will oversee maintenance and insurance. A vote was taken with all Councilors in favour. Information has been supplied to Community First by the Clerk in support of the bids,

f. **Pintail Court Playing Field** – The Parish Council's interest in purchasing the land as Public Open Space has been recorded by Defence Estates. The use of the land is being investigated with North Wilts District Council.

#### 11.07.12. **Allotments**

a. **Allotment agreements 2007-2008** have been sent out. A number of vacancies have occurred. Cllr Bullock and Cllr Miss Palmer agreed to contact the names of interested people on the waiting list and to oversee allocation of vacant plots. It was agreed to offer half plot to new allotment holders.

b. **Maintenance Issues** – Cllr Miss Palmer asked if maintenance of the boundary hedge and RAF side ditch could be considered. Further drainage of the allotments is planned using the unused pipe on site.

### 11.07.13. Finance and Administration

a. **Accounts & Budget Review** – a review of the current years budget and accounts took place Estimated balance available as at the 13<sup>th</sup> November was £39950. The request for a grant towards repairs at Bradenstoke Village Hall was discussed and £1000 awarded from the Support for Halls and Churches budget allocation.

b. **Payment of Invoices** – The following payments were proposed by Cllr Petch and Seconded by Cllr Potter: Playsafety £141 ( 666), Lyneham Village Hall £16.50 Oct (667), Colin Cowdry £708.35 (668), Clerk £342.16 (669), Envisage £370.81 (670), Open Space Society £40 (671), R Harper £60 (672), Bradenstoke Village Hall Hire £24 (673), Bradenstoke Village Hall Grant £1000 (674).

c. **Correspondence received** – to review the list.

NWDC (Spatial Plans)	Local Development Framework – Sustainable Development Supplementary Planning Document and Open Space Supplementary Planning Document	Volunteer to review on behalf of PC
Wiltshire Children & Young People's Services (16 <sup>th</sup> Oct)	Consultation on Children and Young People's Plan 2008-2011	Volunteer to review on behalf of PC
S&C Slatter (17 <sup>th</sup> Oct)	Play Surfaces	Consider in relation to Play Inspection reports.
NWDC (11 <sup>th</sup> October)	Code of Conduct Briefing	11 <sup>th</sup> December 2007 6.15pm before Area 2 Meeting
NWDC (12 <sup>th</sup> October)	Code of Conduct – Dispensations	To consider if applicable.
NWDC (11 <sup>th</sup> October)	Revised Code of Conduct	Already Adopted
Community First Link Project	Meeting – Tuesday 4 <sup>th</sup> December – Lyneham Village Hall	Representative(s) required
WALC	Membership Request	To consider merits of joining in light of Unitary Decision – Decision deferred
WCC	Adverse Weather Leaflets	Copies available
WCC	Wiltshire Magazine	Copies available
WCC	Parish Steward Visit	Due 19 <sup>th</sup> & 20 <sup>th</sup> November
WCC (e)	Town & Parish Council IT Equipment	Clerk has responded
WCC	Parish Newsletter	To note
NWDC	NCAP – Funding for Consultation	No items suggested to be put forward

#### Items to note

Date and From	Subject
WCC (21 <sup>st</sup> Sept)	Hills Waste – Annual Service Review
A Sims (30 <sup>th</sup> Sept)	Hand back Allotment half 7B
Rural Arts Wilts (Oct)	Rural Arts Events
NWDC (9 <sup>th</sup> Oct)	Area 2 Agenda 17 <sup>th</sup> Oct
Local Councils Update	
NWDC (22 <sup>nd</sup> Oct)	DC Agenda 31 <sup>st</sup> October
Landcare	Brochure
SLCC	Regional Conference 7 <sup>th</sup> December
Safe& Sounds Playgrounds	Playground supplier

- d. **Actions agreed from Correspondence.** Noted above
- e. **Items for consideration in 2008-2009 Budget.** A draft list of items for inclusion in the 2008-2009 budgets was circulated and a revised copy will be provided for the December meeting. Additional requests should be brought to the December Parish Council meeting
- f. **Council's Own Website** – Cllr Lightowler deferred this matter to a future meeting to allow further investigations

11.07.14. **Councillors' Observations** and items for the next meeting.

Cllr J Webb updated the meeting on the recent One Council for Wiltshire Seminar.

Cllr Mrs. Turner – Bin in Pound Close is still full.

Cllr Mrs. Jardine – Log bench by the Mallard needs to be staked.

11.07.15. **Date of Next Meetings:**

**Tuesday 11<sup>th</sup> December 2007 at 7.15pm at Lyneham Village Hall**

**Tuesday 8<sup>th</sup> January 2008 at 7.15pm in The Hive, RAF Lyneham**

11.07.16. **Meeting Closed at 10pm**