

LYNEHAM & BRADENSTOKE PARISH COUNCIL

DRAFT MINUTES OF THE PARISH COUNCIL MEETING HELD ON TUESDAY 9th DECEMBER 2008 AT LYNEHAM VILLAGE HALL

Present: Chairman M Petch, Cllr J Jardine (Vice-Chair), Cllr F Ball, Cllr S Palmer, Cllr J Webb, Cllr P Lightowler, Cllr D Potter, Cllr D Bunney, Cllr T Webb, Dist Cllr Bucknell, PC Brown, PC Porter, Lisa Mitchell, Aileen Murphy-Parish Clerk.

The Chairman opened the meeting by wishing all present a merry happy Christmas.

1. **Apologies for absence:**

Cllr D Turner, Squadron Leader Rae, Cllr R Bullock

2. **To sign Minutes of the Council Meeting held on Tuesday 11th November 2008**

Signed and agreed a true record of the meeting.

3. **Register of Interests under the Parish Councils (Model Code of Conduct)**

Cllr Petch & Cllr T Webb	Personal & Prejudicial	Play Area
Cllr Bullock, Cllr Palmer	Personal	Allotments
Cllr Petch	Personal	Village Green
Cllr Lightowler	Personal	Relationship to clerk
Cllr T Webb	Personal	Pound Close Planning
Cllr J Webb	Personal	Lillybrook Planning Application

4. **RAF Matters:**

The Clerk updated the Council on behalf of the RAF:

1. Planning applications for the NAAFI and Pintail Court are now on hold pending their review of sale, RAF are currently awaiting a decision from the Chief Executive of Defence Estates as to whether they should be sold now or wait for a decision on the basing of helicopters.

2. Green Square contact details have been forwarded to DE, but DE have been unable to make contact.

3. Military MT staff have been asked to avoid the Bank road, most of their heavy vehicles are airside. It was to be noted that there was no control over civilian organisations delivering to RAF Lyneham Chairman Petch has asked the Clerk to look into the possibility of having the Pintail Court area registered as a playing field, as it has been an open space for 20+ years.

5. **Receipt of Public Questions:**

Bradenstoke solar lights have been reported to be out of sequence. Cllr J Webb to make contact with Clarence.

6. **Police Matters:**

It was reported that there has been a massive impact following the issue of banning notices, play areas have been quiet on an evening, and local residents have reported an improvement to their quality of life. Chairman Petch read out a letter received from one resident of Eider Ave. In addition, a letter was read out by the Chairman regarding one of the letters, it has been confirmed by the local Policing team, that this individual was included in error, comments have been noted and Chairman Petch will speak to parents concerned.

Cllr Jardine congratulated PC Brown on his recent award, and a request was made of the Clerk to send our praise from the Parish to the Chief Constable.

The policing team have asked that the Council write to both Co-Op and Tesco, to ask if they could lock their waste bins at night as food is being taken and littered through out the village.

7. **Finance and Administration**

a) The Clerk updated the Council on the current financial position, and on the forecasted balance for the end of this financial year.

b) A detailed analysis was circulated and it was decided that a precept of £30,000 would be requested from NWDC for the year 2009-2010. This was proposed by Chairman Petch and seconded by Cllr J Webb. It was to be noted that the £10,000 allocated to Street Lighting, may be transferred to the Play area line if major updating work is required.

c) Payment of Invoices

09/12/2008	753	Colin Cowdry	Toilets	£685.50	
09/12/2008	754	Glasdon	PVC Shelter	£90.00	£15.75
09/12/2008	755	Clerk (A Murphy)	Salary & Expenses	£355.63	£0.29
09/12/2008	756	Victim Support	Grant Aid	£50.00	

Grant Aid application received from Victim Support -£50 donated. An Application received from The Hive to assist with purchase of Baby equipment, £300 has been agreed, proposed by Chairman Petch, seconded by Cllr Ball. The Parish Council can purchase on behalf of YELL, as VAT can be reclaimed, Clerk to be advised when funding complete.

It was agreed by the Council that the Clerk can spend up to £100 as required, rather than waiting for approval at the monthly meeting. Chairman to be advised as necessary.

d) Correspondence received - to review list

NWDC	Dev Control	Info only
NWDC	Area Committee	Info only
Boundary Committee	Final Recommendations	Info only
Victim Support	Grant Application request	Form sent
WCC	Wayfarer	Info only
C Cowdry	Public Liability	Info only
C Bennett	Calne Road overgrowth	To discuss- Cllr T Webb
WCC	Parish Improvement grants	To discuss - Cllr J Webb
WCC	Goods and services info	Info only
WCC	Traffic order email	Info only
Criminal Justice Board	Newsletter	Info only
Towards One Council	Membership request	To discuss - Cllr S Palmer
Community First	Newsletter	Info only
Information Commissioner Office	Freedom of information	Info only

e) Agree Actions from point d.

Cllr T Webb will look into Deeds from the sale of land on Calne Road, to establish ditch ownership

Cllr J Webb to look at the Parish Improvement grants

Cllr Palmer to look at the One Council Membership.

8. Matters arising from previous meeting:

Clerk to contact WCC regarding the proposed Cycle stands on Lyneham Green. All Cllrs present agreed regarding their installation.

Tree Preservation Orders - Pintail Playing Field- now issued.

Clerk applied for permission to maintain some of the trees on Lyneham Green that have TPOs.

Bradenstoke fingers posts have been completed, awaiting installation (Note completed 10 Dec 2008)

9. Lyneham Public Toilets:

Cllr Lightowler updated that the transfer documentation had not yet been received from NWDC, once received the Clerk will get it signed and returned ASAP. Once documentation received, Cllr Lightowler will make further contact with Wilkins. It was discussed at length that the actual cost of providing the toilets far out way the grant received. The Council have made a provision in the 2009-2010 precept to cover unplanned costs.

Clerk advised that Public Liability certificate has now been received from Cleaner

10. Planning:

Planning Applications

08/02455/FUL Provide 2 additional sites for Mobile homes, and garages, Lilly brook, Bradenstoke

08/02347/FUL Amended plans - 2 Elm Close, 2 Storey side and rear extension

08/02587/FUL Prospect Cottage, 79 The Green- Two Storey and first floor extension to existing dwelling

Planning Permitted:

08/02285/S73A Erection of garage (retrospective) 18 Comet Close, Lyneham

08/01870/FUL Amended Plans- 60 The Green Lyneham, Conversion of garage, to annexe, Erect Conservatory, and replace roof light with dormer window

11. Highway Matters and Transport:

- a) Bus Shelters (Slessor Road, Preston Lane, Bradenstoke) - Panel replaced by Cllr J Webb .
- b) Seats - Church End Bench has been reinstated and secured - Cllr T Webb.
- c) Maintenance Issues in Pound Close (including Ditch) - No update- Dist Cllr Bucknell to follow up.
- d) Other highway and Transport matters

Quotations for car stickers received, sample art work to be provided by one supplier for discussion at the next meeting.

Cllr Palmer reported a large pothole to Clarence in Bradenstoke on 13 Nov, advised that it has been programmed for maintenance ref 339381.

e) Hedging and Ditching

Quotations received for ditching to be cleared - work to be undertaken by K Iles. The hedgerow at Church End Mews still has not been completed, work to be reallocated to K Iles.

12. Play Area and Open Spaces (including Lyneham Green):

- a) Lyneham Green - No issues
- b) Pound Close Play Area - Maintenance Issues

Inspection report has been analysed in comparison to ROSPA inspection, some equipment needs updating and/replacing. Clerk to get catalogue from Wickstead.

Inspection reports to be completed in January - Cllr Palmer - Bradensoke, Cllr Ball - Aeropark, Cllr Lightowler - Pound Close.

13. Allotments:

There are 12 people on the waiting list. No update was available on the drainage at the Allotments, as this is being managed by Cllr Bullock. The Clerk updated the meeting regarding comments made on Website, re the Council allocation of Allotments - noted.

14. Councillor's Observations and Agenda Items for next meeting:

Cllr J Webb stated that a request may be received to assist with the purchase of scalping for Barton/Boundary Close.

Cllr Jardine mentioned that the Hedging at the Busstop near the Church needs strimming - Grass contact now complete until April 2009.

15. Date of Next Meeting: Tuesday 13 January 2009, at 7.15pm - Lyneham Village Hall

Meeting closed at 9.05 pm