

MINUTES of the meeting of the Pencoed Town Council Projects Committee held on 17 March 2004.

PRESENT: Councillor Mrs. L. Davies [Chair]

Councillors: C.J. Davies, D.R. Gregory, G. Oram

South & West Wales WLT: Mr. N. Ajax-Lewis

APOLOGIES FOR ABSENCE: Councillors- Mrs. S. Jewell, E. Alford

#### 1. EXTERNAL MEMBERSHIP

Confirmation received that the Clerk to the Board of Conservators, Councillor D. John, and the Chairman of the Coity Wallia Commoners, Mr. Eifion Jones, would remain as Members.

Mr. Curtis, Pencoed College, had telephoned to say that he was withdrawing from the Management Committee but would like to be kept informed of the continued development of the Projects.

#### 2. UPDATE OF WORK PROGRESS

The Clerk reported that Mr. Steve Crosby of Cyd Coed had come to complete the End of Project Report. It became apparent that there was a difference of £2,800 in the recorded expenditure. This discrepancy was due to the fact that the Clerk was recording actual expenditure, inclusive of VAT, but the Forestry Commission had been instructed to change their method of recording in that their totals were to be exclusive of VAT. This effectively meant that unless we could identify additional agreed work the said amount would have to be returned to the Forestry Commission.

Given that additional work could be identified the Contract could be extended to 30 April 2004 but that would be the absolute deadline.

RESOLVED: That the following additional work be undertaken -

- The building of a stone plinth to incorporate a visitor information plaque at the entrance to Coed Iestyn
- Manufacture, supply and installation of bird and bat boxes for Coed Iestyn
- Purchase and installation of three seats for Coed Iestyn. The Clerk to action this additional work as soon as possible.

#### 3. FUTURE WORK TO BE UNDERTAKEN

- Permission will be sought from Coity Wallia Board of Conservators to link the path from the north east corner of the Millennium Wood to the top of the ridge.
- The cutting of a seat half way up the Colliers Path will be further discussed.
- To produce a draft information leaflet in relation to both sites.
- To seek to develop a greater link with the schools in the Town. Ongoing maintenance and appropriate clearance of bracken, gorse and bramble will become part of the Countryside Maintenance Persons responsibilities.

#### 4. DATE OF NEXT MEETING

The next meeting will be held on 17 May 2004 to meet at the entrance of Coed Iestyn at 2.30 p.m