

MINUTES of the Pencoed Town Council Finance Committee meeting held on 8 September 2004.

PRESENT: Councillor K.F. King [Chair]; Councillors: Mrs. L. Davies, Mrs. K. Watkins. E. Alford, C.J. Davies, D.R. Gregory, C.F. Hewlett, D. John, G. Oram, R. Williams

APOLOGIES FOR ABSENCE: Councillors: J. Butcher, M. Gregory, V.L. Thomas

1. SALARY SETTLEMENT FOR THE COUNTRYSIDE MAINTENANCE OFFICER 2004/2005

The Clerk reported that the National Settlement was for an increase of 2.76%. After discussion:

RESOLVED: That this Committee recommend that the Countryside Maintenance Officer's salary for 2004/2005 be increased by 2.76% which reflects a weekly increase of £6.65.

2. A REVIEW OF THE BASIC SALARY OF THE COUNTRYSIDE MAINTENANCE OFFICER 2004/2005

The current hourly rate of the C.M.O. is £247.14 gross. The Responsible Financial Officer recommends an increase of 50p per hour which represents a weekly increase of £18.50. This recommendation is on the basis that the C.M.O. has undertaken three training programmes since his appointment and has been awarded the relevant qualifications and certificates. After discussion:

RESOLVED: That this Committee recommends that the Countryside Maintenance Officer's salary be increased by 50p per hour, which is to be inclusive of the 2.76% already awarded, from week commencing 4 October 2004.

3. ANNUAL RETURN 2003/2004

The above return has now been completed by the R.F.O. and the Internal Auditor. Section 2 - Statement of Assurance must now be completed by the Members so that the Return can be submitted to the District Audit Office by 1 October 2004.

RESOLVED: That Section 2 - Statement of Assurance be completed and endorsed by full Council on 8 September 2004.