

# PHOENIX CANOE CLUB

## HEALTH AND SAFETY POLICY

It is the policy of Phoenix Canoe Club to ensure, so far as is reasonably practicable, the health & safety of its volunteer staff and members.

The committee and its volunteer staff are to comply, as far as is reasonably practicable, with the requirements of the Health and Safety at Work etc. Act 1974, and with all its statutory provisions. All members are required to assist in achieving this aim.

Overall and primary responsibility for maintaining a safe and healthy working environment within the Phoenix Canoe Club rests with the committee. The onus of overall and primary responsibility does not absolve individuals from their specific responsibilities.

Each and every member of the volunteer staff is required:

- To take reasonable care for the health and safety of themselves and of other persons who may be affected by their acts or omissions.
- To co-operate with the Committee, Coaching Organiser / Duty Coach, or any other person, so far as is necessary, to enable them to comply with any health and safety duty, or requirements placed upon them.
- To avoid intentionally or recklessly interfering with, or misusing anything provided in the interests of health, safety or welfare

Where applicable, disciplinary action will be taken where breaches of regulations and/or wilful disregard of safe practices or procedures occur.

The committee will provide every volunteer staff member with the training, equipment, information and supervision necessary to carry out their tasks safely. However, if a volunteer staff member is unsure how to perform a certain task, or feels it would be dangerous to perform a specific job, then it is their duty to report this to the Committee, Coaching Organiser / Duty Coach.

Phoenix Canoe Club's Health and Safety Policy will be continually monitored and updated, particularly when changes in the scale and nature of our operations occur. The policy will be reviewed at least every 12 months.